

Boulware Springs Charter School
Governing Board Informational Meeting Meeting
was held via video conference and
at Boulware Springs Charter School
1303 NE 23rd Ave, Gainesville, FL

April 11, 2022
5:00 p.m.
Notification to the public via school's
website MINUTES

Attendees

Board Members: Bruce Carroll, Audrey Sommer, Caroline Parker, Megan Lane-Conklin, Kathy Franks, Cindy Boulware, Kay Abbitt

Others: Tiffany White, Nicole Flamand, Stephanie Leslie

Absent: Austin Young, Steve Bradford, Cassie Macias

Action Items

I. Motion to Approve March 8, 2022, Minutes

Kathy motioned to approve the March 8th board meeting minutes. Cindy seconded and the motion was unanimously approved.

II. Financial update; Quarterly financials, Bank Balances

Tiffany shared the current balance of the Truist account. Quarterly accounting was just completed and the information has not been returned from the accountant yet.

III. Teacher Introductions-Nicole Flamand

Nicole Flamnad, 3rd Grade teacher, was introduced to the board. Nicole shared information about her grade level and her experience at Boulware.

IV. Title 1-Stephanie Leslie

Stephanie Leslie, Lead Title 1 Teacher and Instructional Coach, discussed current programs and parent workshops that the school's Title 1 funds cover. The board discussed the use of the funds and parent involvement activities for current and future events.

V. Update on Art/Tech Room

Oelrich Construction opted to cover the cost of \$10,400 needed to install the beam in the new Art room. The \$3,600 that was previously approved was not needed for negotiations.

In turn, a new issue with the school fire alarm system came up upon the last inspection. The change in use from cafeteria to classroom space has changed the number of fire alarm horns and pulls that are needed. Currently the main building has no alarms that can be heard when an alarm is pulled. Bruce shared input on discussion with Oelrich and shared that this is typical in construction updates/remodels. Bruce also recommended the board approve a 10% contingency fee on top of the \$18,080.00 projected cost.

Audrey motioned to approve and Kathy seconded the motion. The board voted and the motion was passed unanimously.

VI. New Copier -Board Discussion and Approval

Tiffany shared with the board that the school copier machine broke. Quotes for new machines were shared with the board. Tiffany explained the need for a larger machine as we are currently outsourcing some copying needs to a local print shop. Carline inquired if other companies were contacted to compare costs. Megan made a motion to approve the funds needed and Kathy seconded. The board unanimously approved the purchase of a new copying machine at Kay and Tiffany's discretion based on the quotes provided by Dex Imaging.

VII. Math Team Update

Tiffany shared that Boulware's math team competed at the Superintendent's Math Challenge, a district math tournament. Hannah Nutchison worked with the students after school this year and prepared the students with the assistance of Buchholz Math Team volunteers. Boulware took 17 students to the competition and 2 of the 3 competition groups won runner up in their classification.

VIII. FSA Updates

Tiffany shared that FSA testing has started and all of our third grade students have completed their reading FSA. Additionally, 4th and 5th grade students completed the writing portion of their FSA. Testing will continue throughout April and finish in May.

IX. Security Stipend Payment

Kay proposed to the board that Tiffany be compensated for her School Guardian Training Class. Kay, prior to the meeting, emailed the board a suggested proposal for the specific hours required to complete the training. A motion was made by Audrey to approve a one time \$10,000.00 safety stipend to be paid out in two installments, half now and half in June. The motion was seconded by Kathy. The motion passed unanimously.

X. New/Old Business

Tiffany shared that Oelrich construction has noted roof damage to the Artroom building. Oelrich has gathered a quote, but noted we have a few months before it needs to be repaired. Kay shared that as the property owner she would take responsibility for the roof repairs.

May Board Meeting- The May board meeting was previously scheduled for May 9th. Kay requested the board meeting date change due to a conflict in her schedule. The board agreed on Monday, May 16th at 5:00.

ADJOURNMENT: 6:30 p.m.

The next board meeting is scheduled for 5:00 p.m. on March 16, 2022

Respectfully Submitted:

Bruce Carroll, Board Chair

Date

Approved by Governing Board: _____

Date