

Boulware Springs Charter School  
Governing Board Informational Meeting  
Meeting was held via video conference and  
at Boulware Springs Charter School  
1303 NE 23<sup>rd</sup> Ave, Gainesville, FL  
November 9, 2021

5:30 p.m.

Notification to the public via school's website

MINUTES

I. SESSION: 5:34 p.m.

A. Attendees

Board Members: Audrey Sommer, Cindy Boulware, Cassie Macais, Bruce Carroll, Caroline Parker, Megan Lane, Kay Abbitt,  
Others: Tiffany White, Cecile Wicks

B. Action Items

I. Motion to Approve September 21, 2021 Minutes

Cindy motioned to approve the September 21 board minutes. Cassie seconded and the motion was unanimously approved.

C. Items for Discussion Only (No Action)

I. Financial Update

Kay provided a copy of the financials via email and reviewed the Statement of Assets and Liabilities and the Statement of Revenues and Expenditures. The SunTrust and EverBank accounts will need signatories changed. Kay will set up a time and date to change the signatory at the bank to add Bruce and Tiffany and have Bryan Williams removed.

The annual audit from Kattell and Co. is complete. The audit had two findings. The first finding was that the audit from the previous year was not put on the website and that was corrected by putting it on the website. The second finding had to do with related party transactions and documentation in board minutes of related members refraining from voting on certain items.

II. COVID-19 Updates

Friday the school had the first Covid case in about two months. The class was quarantined for the day and the students were able to return Monday, 11/8 if they had no symptoms. The Health Department has been contacted to set up a vaccination site at Boulware. We will know by this week if this is possible, depending on how much of the vaccine the Health Department receives.

III. Teachers Out of Field

There are currently two teachers, Jean Feuerstein and Ashleigh Wynn out of field due to having ESOL students. The teachers are in the process of signing up for classes to get certified

IV. Update on Art/Tech Room

The final walk through is done. Oelrich is starting to bid out for sub-contractors. It is possible the tech room will be finished after the winter break. The art room will take longer and is estimated to be finished by February.

V. Student/Teacher Update

Jason Dobson, the music teacher is no longer employed at Boulware. Dawn Royston is now the part time music teacher. Amber Lebrun has been hired as a part time media teacher. Hayley Lavoie has been hired to teach media, reading and math intervention and enrichment. There are 157 students currently enrolled.

VI. Expenses Over \$3,000

There are currently no expenses over \$3,000. Tiffany is working on getting quotes for air conditioning for the portables and re-flooring for the portables.

VII. Enrichment Program/Robotics Program Development

Music and art enrichment were held after school for the first quarter. Spanish enrichment, book club and math teams have been added this quarter and art enrichment is continuing. Robotics may be added when the tech room is completed.

VIII. New/Old Business

Cassie suggested at future board meetings that parents, students or someone from the school attend the meetings to meet the board members or share anything special or highlight a school program with the board members.

ADJOURNMENT: 6:05 p.m.

The next board meeting is scheduled for 5:30 p.m. on January 25, 2021.

Respectfully Submitted:

\_\_\_\_\_  
Bruce Carroll, Board Chair

\_\_\_\_\_  
Date

Approved by Governing Board: \_\_\_\_\_  
Date