



Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

Financial Statements
And
Independent Auditors' Reports

June 30, 2019

KATTELL AND COMPANY, P.L.
Certified Public Accountants Serving the Nonprofit Community

**808-B NW 16th Avenue
Gainesville, Florida 32601**

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Financial Statements and Independent Auditors' Reports

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Boulware Springs Charter School, Inc.

October 3, 2019

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Boulware Springs Charter School, Inc. (the School), a component unit of the Alachua County District School Board, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements. Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility. Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions. In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School as of June 30, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters - Required Supplementary Information. Accounting principles generally accepted in the United States of America require that management's discussion and analysis and the budgetary comparison schedule, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 3, 2019, on our consideration of the School's internal control over financial reporting (internal control) and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance.

Kattell and Company, P.L.

Gainesville, Florida

Management's Discussion and Analysis

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

This discussion and analysis of the School's financial performance provides an overview of the School's financial activities for the fiscal year ended June 30, 2019. Please read it in conjunction with the School's financial statements, which follow this section.

The following are various financial highlights for fiscal year 2019:

- The School's overall net position increased by approximately \$82,000, which is a 16% increase.
- Total ending unrestricted net position was \$405,891.
- The School had total expenses for the year of about \$1,241,000 compared to revenues of approximately \$1,323,000.
- The School educated 159 students in the years ending June 30, 2019 and June 30, 2018, serving grades K-5.

OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

This annual report contains government-wide financial statements that report on the School's activities as a whole and fund financial statements that report on the School's individual funds.

Government-wide Financial Statements

The first financial statement is the Statement of Net Position. This statement includes all of the School's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets and liabilities – can be used to measure the School's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the School's financial health is improving or deteriorating. However, other non-financial factors, such as enrollment levels or changes in state funding, must also be considered when assessing the overall health of the School.

In these statements, all of the School's activities are considered to be governmental activities. The School has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the School's funds.

The School maintains one individual governmental fund, the General Fund.

Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the fund's financial position. A reconciliation is provided with these statements, which helps to explain the differences between the fund financial statements and the government-wide financial statements.

Management's Discussion and Analysis
June 30, 2019
Boulevard Springs Charter School, Inc.
A Component Unit of the Alachua County District School Board

CONDENSED FINANCIAL INFORMATION

The following table presents condensed, government-wide current year and prior year data about net position and changes in net position.

	2019 Governmental Activities	2018 Governmental Activities
Net Position		
Assets:		
Non-capital Assets	\$ 418,068	\$ 322,950
Capital Assets, Net	283,179	322,230
Total Assets	<u>701,247</u>	<u>645,180</u>
Liabilities:		
Current Liabilities	9,593	8,609
Long-term Liabilities	100,236	127,614
Total Liabilities	<u>109,829</u>	<u>136,223</u>
Net position:		
Net investment in Capital Assets	185,527	194,616
Unrestricted	405,891	314,341
Total Net position	<u>\$ 591,418</u>	<u>\$ 508,957</u>
Change in Net Position		
Program Revenues:		
Charges for Services	\$ 43,825	\$ 51,774
Capital Grants & Contributions	97,144	90,300
General Revenues:		
Title I Grant	95,982	100,463
Title II Grant	3,478	4,342
Florida Education Finance Program	1,037,028	999,083
Other State Revenues	27,290	40,470
Unrestricted Grants & Contributions	17,428	6,039
Unrestricted Investment Earnings	1,034	800
Total Revenues	<u>1,323,209</u>	<u>1,293,271</u>
Program Expenses:		
Instruction	759,932	730,395
Instructional Support Services	836	4,195
General Support	253,139	247,016
Community Services	28,050	23,157
Operation of Plant	193,659	181,427
Interest	5,132	6,457
Total Expenses	<u>1,240,748</u>	<u>1,192,647</u>
Change in Net Position	82,461	100,624
Beginning Net Position	508,957	408,333
Ending Net Position	<u>\$ 591,418</u>	<u>\$ 508,957</u>

Management's Discussion and Analysis

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS

Governmental Activities. The governmental activities generated \$140,969 in program revenues and \$1,182,240 of general revenues, and incurred \$1,240,748 of program expenses. This resulted in a \$82,461 increase in net position.

THE SCHOOL'S INDIVIDUAL FUNDS

General Fund. The fund balance of the General Fund increased by \$92,170, from \$316,305 to \$408,475.

BUDGETARY HIGHLIGHTS

General Fund. There were no significant differences between original and final budgets. There were no differences between the final budget and actual amounts.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets. The School had no significant capital asset activity. Please refer to a note to the accompanying financial statements entitled *Capital Assets and Depreciation* for more detailed information about the School's capital asset activity.

Debt Administration. The School issued no new debt and made scheduled payments on its existing debt. Please refer to a note to the accompanying financial statements entitled *Long-Term Liabilities* for more detailed information about the School's long-term debt activity.

ECONOMIC FACTORS

The School currently is not aware of any conditions that are expected to have a significant effect on the School's financial position or results of operations.

CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the School's finances and to show the School's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Kay Abbitt, Director, Boulware Springs Charter School, Inc., 1303 NE 23rd Avenue, Gainesville, FL 32609.

Statement of Net Position
June 30, 2019
Boulware Springs Charter School, Inc.
A Component Unit of the Alachua County District School Board

	Governmental Activities
Assets	
Cash	\$ 369,857
Receivables	21,181
Prepaid Expenses	21,330
Deposits	5,700
Depreciable Capital Assets, Net	283,179
 Total Assets	 701,247
Liabilities	
Accounts Payable	1,102
Salaries Payable	8,491
Long-Term Liabilities:	
Due in Less than One Year	33,898
Due in More than One Year	66,338
 Total Liabilities	 109,829
Net Position	
Net Investment in Capital Assets	185,527
Unrestricted	405,891
 Total Net Position	 \$ 591,418

See accompanying notes.

Statement of Activities
For the Year Ended June 30, 2019
Boulware Springs Charter School, Inc.
A Component Unit of the Alachua County District School Board

Functions/Programs:	Program Revenues				Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities:					
Instruction	\$ (759,932)	\$ 6,757	\$ --	\$ --	\$ (753,175)
Instructional Support Services	(836)	--	--	--	(836)
General Support	(253,139)	--	--	92,012	(161,127)
Community Services	(28,050)	37,068	--	--	9,018
Operation of Plant	(193,659)	--	--	--	(193,659)
Interest	(5,132)	--	--	5,132	--
Total	<u><u>\$ (1,240,748)</u></u>	<u><u>\$ 43,825</u></u>	<u><u>\$ --</u></u>	<u><u>\$ 97,144</u></u>	<u><u>(1,099,779)</u></u>

General Revenues:

Federal through State:	
Title I Grant	95,982
Title II Grant	3,478
State Revenue:	
Florida Education Finance Program	1,037,028
Other State Revenues	27,290
Unrestricted Grants and Contributions	17,428
Unrestricted Investment Earnings	<u>1,034</u>

Total General Revenues 1,182,240

Change in Net Position **82,461**

Net Position – Beginning of Year 508,957

Net Position – End of Year \$ 591,418

See accompanying notes.

Balance Sheet – Governmental Funds
June 30, 2019
Boulware Springs Charter School, Inc.
A Component Unit of the Alachua County District School Board

	General Fund
Assets	
Cash	\$ 369,857
Accounts Receivable	21,181
Prepaid Expenses	21,330
Deposits	5,700
Total Assets	\$ 418,068
Liabilities and Fund Balances	
Liabilities:	
Accounts Payable	\$ 1,102
Salaries Payable	8,491
Total Liabilities	9,593
Fund Balances:	
Non-spendable - Prepaids	21,330
Non-spendable - Deposits	5,700
Unassigned	381,445
Total Fund Balances	408,475
Total Liabilities and Fund Balances	\$ 418,068

See accompanying notes.

**Reconciliation of the Balance Sheet to the Statement of Net Position –
Governmental Funds**

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

Fund Balances – Total Governmental Funds	\$ 408,475
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not reported in the governmental funds:

Capital Assets – Net of Accumulated Depreciation	283,179
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Long-term liabilities are not reported in the governmental funds:

Long-Term Debt	(97,652)
Compensated Absences	<u>(2,584)</u>

Net Position of Governmental Activities	<u><u>\$ 591,418</u></u>
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See accompanying notes.

**Statement of Revenues, Expenditures and Changes in Fund Balances -
Governmental Funds
For the Year Ended June 30, 2019
Boulware Springs Charter School, Inc.
A Component Unit of the Alachua County District School Board**

	General Fund
Revenues	
Federal through State:	
Title I Grant	\$ 95,982
Title II Grant	3,478
State Revenue:	
Florida Education Finance Program	1,037,028
Capital Outlay	97,144
Other State Revenues	27,290
Local Revenue:	
After School Revenue	37,068
Other Local Revenues	25,219
Total Revenues	1,323,209
Expenditures and Changes in Fund Balances	
Expenditures:	
Current:	
Instruction	738,800
Instructional Support Services	836
General Support	234,600
Community Services	28,050
Operation of Plant	193,659
Debt Service:	
Principal	29,962
Interest	5,132
Total Expenditures	1,231,039
Excess of Revenues Over/(Under) Expenditures	92,170
Fund Balances, July 1, 2018	316,305
Fund Balances, June 30, 2019	\$ 408,475

See accompanying notes.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in
Fund Balances to the Statement of Activities - Governmental Funds**
For the Year Ended June 30, 2019
Boulware Springs Charter School, Inc.
A Component Unit of the Alachua County District School Board

Excess of Revenues over Expenditures – Total Governmental Funds \$ 92,170

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives.

Current Year Expenditures for Capital Assets	--
Current Year Depreciation Expense	(39,051)

Issuance of long term debt provides current financial resources to governmental funds, but has no effect on net position. Repayment of principal is an expenditure in governmental funds, but reduces long-term liabilities in the statement of net position.

Current Year Principal Payments	29,962
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Net change in Compensated Absences	(620)
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Change in Net Position of Governmental Activities **\$ 82,461**

See accompanying notes.

Notes to the Financial Statements

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

NOTE 1 – REPORTING ENTITY

Boulware Springs Charter School, Inc. (the Corporation) is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 1002.33, Florida Statutes. The not-for-profit corporation conducts business as Boulware Springs Charter School (the School). The governing body of the School is the not-for-profit corporation's Board of Directors. The Corporation is considered a component unit of the Alachua County District School Board (the District).

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district. The current charter is effective until June 30, 2023, and may be renewed provided that a program review demonstrates that certain criteria addressed in Section 1002.33(7), Florida Statutes, have been successfully accomplished. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter, in which case the District is required to notify the School in writing at least 90 days prior to the charter's expiration. Pursuant to Section 1002.33(8)(e), Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all School property purchased with public funds automatically revert to the District. During the term of the charter, the District may also terminate the charter if good cause is shown.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the School conform to generally accepted accounting principles as applicable to governments. The more significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

Government-wide Financial Statements

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the School. Governmental activities are reported separately from business-type activities, which rely on fees charged to external parties as their primary revenues. The School has no business-type activities.

Any internal inter-fund activity has been eliminated from the government-wide financial statements.

The Statement of Net Position reports the School's financial position as of the end of the fiscal year. In this statement, the School's net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

Notes to the Financial Statements

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Government-wide Financial Statements (concluded)

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges for services that are directly related to a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements

The financial transactions of the School are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The following fund is used by the School:

GOVERNMENTAL FUNDS

General Fund – The General Fund is the general operating fund of the School. It is used to account for all financial resources, except those associated with grants that are restricted to specified uses.

In the accompanying fund financial statements, the General Fund is considered to be a major fund. The School has no non-major funds.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

Most revenues are considered to be susceptible to accrual and have been measured in the current fiscal period. Certain other items are considered to be measurable and available only when cash is received.

Notes to the Financial Statements

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash

Cash consists of deposits in financial institutions. Such deposits qualify as public deposits and are insured by Florida's Public Deposits Program as defined in Section 280.02, Florida Statutes. The School has no policy regarding deposit custodial credit risk.

Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid assets are reported as “non-spendable” in the funds financial statements to indicate that prepaids do not represent available expendable resources.

Capital Assets and Depreciation

Capital assets are defined by the School as assets with an initial, individual cost of \$2,000 or more and an estimated useful life of more than one year. These assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value on the date of donation. Land improvements are not depreciated. Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Improvements	3
Furniture, Fixtures and Equipment	3-5
Building and Fixed Equipment	15-30

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Florida Statutes the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Educational Finance Program and the actual weighted FTE students reported by the School during the designated FTE student survey periods. The School also receives other financial assistance. This assistance is generally based on applications submitted to and approved by the granting agency.

Compensated Absences

The School's personnel policies allow a limited accumulation and vesting of unused employee sick leave. The liability of compensated absences is accrued when incurred in the government-wide financial statements. In the fund financial statements, a liability for compensated absences is reported to the extent that the liability will be liquidated with expendable available financial resources. Compensated absences are liquidated from the General Fund.

Notes to the Financial Statements

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Net Position

Net position represents the difference between assets and liabilities and is reported in three categories as hereafter described. *Net investment in capital assets* represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as *restricted* when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. The balance of the net position is reported as *unrestricted*.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, and then unrestricted resources as they are needed.

Fund Balance Classifications

Governmental funds report separate classifications of fund balance.

Non-Spendable. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted. The restricted fund balance is defined as having restrictions (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed. Committed fund balance is defined as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors.

Assigned. Assigned fund balance is defined as amounts that are constrained by the intent of the School's Board of Directors to be used for specific purposes, but are neither restricted nor committed. The School has given the authority to assign fund balance to the School's Director. Assigned fund balance includes spendable fund balance amounts established by the Director that are intended to be used for specific purposes that are neither considered restricted or committed. Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself; and/or (b) used to reflect the appropriation of a portion of existing unassigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth each year by the Director. Assigned fund balance may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project/reserve for which it was assigned.

Unassigned. Unassigned fund balance is the residual classification for the general fund.

It is the policy of the School that they will use restricted resources to the extent which they are available, then committed resources, followed by assigned resources. Once these are consumed the School will then use unassigned resources. The School does not have a formal policy requiring a minimum fund balance.

Notes to the Financial Statements

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

NOTE 3 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2019, was as follows:

	Balance July 1, 2018	Additions	Deletions	Balance June 30, 2019
Capital Assets Being Depreciated:				
Buildings	\$ 280,147	\$ --	\$ --	\$ 280,147
Improvements other than Buildings	7,906	--	--	7,906
Furniture, Fixtures & Equipment	124,132	--	3,984	120,148
Total Capital Assets	<u>412,185</u>	<u>--</u>	<u>3,984</u>	<u>408,201</u>
Accumulated Depreciation:				
Buildings	19,077	17,225	--	36,302
Improvements other than Buildings	1,055	264	--	1,319
Furniture, Fixtures & Equipment	69,823	21,562	(3,984)	87,401
Total Accumulated Depreciation	<u>89,955</u>	<u>39,051</u>	<u>(3,984)</u>	<u>125,022</u>
Net Capital Assets	<u>\$ 322,230</u>	<u>\$ (39,051)</u>	<u>\$ --</u>	<u>\$ 283,179</u>

Depreciation was charged to functions/programs as follows:

Instruction	\$ 21,132
General Support	<u>17,919</u>
Total Depreciation Expense	<u>\$ 39,051</u>

NOTE 4 – OPERATING LEASES - FACILITIES

The School signed a lease agreement with ABC Appletree, Inc. to lease the School's premises. ABC Appletree is owned by the School's director and her spouse. The lease calls for monthly payments of \$6,413 and runs through June 30, 2022. Lease expense for the year ending June 30, 2019, was \$76,950. Future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2020	\$ 76,950
2021	76,950
2022	76,950
Total	<u>\$ 230,850</u>

Notes to the Financial Statements

June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

NOTE 5 – LONG-TERM LIABILITIES

A summary of changes in long-term liabilities follows:

	Balance June 30, <u>2018</u>	<u>Additions</u>	<u>Deductions</u>	Balance June 30, <u>2019</u>	Amount Due <u>In 1 Year</u>
Note Payable	\$ 127,614	\$ --	\$ 29,962	\$ 97,652	\$ 31,314
Compensated Absences	<u>1,964</u>	<u>12,110</u>	<u>11,480</u>	<u>2,584</u>	<u>2,584</u>
Total	<u>\$ 129,578</u>	<u>\$ 12,110</u>	<u>\$ 41,442</u>	<u>\$ 100,236</u>	<u>\$ 33,898</u>

In June 2017, the School entered into a long-term debt agreement to purchase seven modular buildings. The note payable is a fixed rate loan, collateralized by the School's real property and carries an interest rate of 4.5%. The agreement calls for monthly payments of \$2,925 for 60 months. The lease payments began in July 2017. The following is a schedule of future minimum lease payments:

Fiscal Year <u>Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 31,314	\$ 3,786	\$ 35,100
2021	32,753	2,347	35,100
2022	<u>33,585</u>	<u>837</u>	<u>34,422</u>
Total	<u>\$ 97,652</u>	<u>\$ 6,970</u>	<u>\$ 104,622</u>

NOTE 6 – RISK MANAGEMENT

The School is exposed to various risks of loss, including general liability, personal injury, workers compensation, and errors and omissions. To manage its risks, the School has purchased commercial insurance. Settled claims resulting from these risks have not exceeded commercial coverage in any of the past two years.

NOTE 7 – EMPLOYEE RETIREMENT PLAN

The School made contributions on behalf of its employees to a SIMPLE-IRA plan administered by Fidelity. The School contributes 2% of the employee's gross pay. The Board of Directors has the authority to amend or terminate the plan, although it has not expressed an intention to do so.

<u>Year Ended June 30,</u>	<u>Employee Contributions</u>	<u>Employer Contributions</u>
2017	\$ 876	\$ 12,773
2018	\$ --	\$ 10,938
2019	\$ 656	\$ 12,709

NOTE 8 – RELATED PARTY TRANSACTIONS

The School pays an employee who is related to the School's Director. The School paid this person approximately \$56,000 in compensation during the year ended June 30, 2019.

NOTE 9 – CONTINGENCIES

The School is subject to occasional lawsuits and claims arising in the normal conduct of business. The School is not aware of any pending or threatened litigation, claims, or assessments.

Budgetary Comparison Schedule – General Fund

For the Year Ended June 30, 2019

Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

	BUDGETED AMOUNTS		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues				
Federal through State:				
Title I Grant	\$ 92,000	\$ 95,982	\$ 95,982	\$ --
Title II Grant	3,000	3,478	3,478	--
State Revenue:				
Florida Education Finance Program	1,033,620	1,037,028	1,037,028	--
Capital Outlay	37,000	97,144	97,144	--
Other State Revenues	2,354	27,290	27,290	--
Local Revenue:				
After School Revenue	30,000	37,068	37,068	--
Other Local Revenues	24,421	25,219	25,219	--
Total Revenues	1,222,395	1,323,209	1,323,209	--
Expenditures and Changes in Fund Balances				
Expenditures:				
Current:				
Instruction	707,884	738,800	738,800	--
Instructional Support Services	--	836	836	--
General Support	285,953	234,600	234,600	--
Community Services	22,000	28,050	28,050	--
Operation of Plant	98,000	193,659	193,659	--
Debt Service:				
Principal	29,962	29,962	29,962	--
Interest	5,132	5,132	5,132	--
Total Expenditures	1,148,931	1,231,039	1,231,039	--
Excess of Revenues Over/(Under) Expenditures	73,464	92,170	92,170	--
Fund Balances, July 1, 2018	--	316,305	316,305	--
Fund Balances, June 30, 2019	\$ 73,464	\$ 408,475	\$ 408,475	\$ --

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. The fund is the legal level of control.

Kattell and Company, P.L.

Certified Public Accountants Serving the Nonprofit Community

808-B NW 16th Avenue Gainesville, Florida 32601 352-395-6565 www.kattell.com

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

October 3, 2019

To the Board of Directors
Boulware Springs Charter School, Inc.

We have audited the special purpose financial statements of Boulware Springs Charter School, Inc. (the School), for the year ended June 30, 2019, and have issued our report thereon dated October 3, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 26, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Accounting Policies. Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates. Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no estimates that are particularly sensitive.

Disclosures. There are no disclosures that are particularly sensitive.

Corrected and Uncorrected Misstatements. Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The audit identified no adjustments and no uncorrected misstatements.

Our Working Relationship with Management

Difficulties Encountered in Performing the Audit. We encountered no difficulties in dealing with management in performing and completing our audit.

Disagreements with Management. For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations. We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants. In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Consultations Prior to Engagement. We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This letter is intended solely for the information and use of management and the Board of Directors of the School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Kattell and Company, P.L.

Gainesville, Florida

Kattell and Company, P.L.

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MANAGEMENT LETTER

To the Board of Directors,
Boulware Springs Charter School, Inc.

October 3, 2019

Report on the Financial Statements. We have audited the financial statements of Boulware Springs Charter School, Inc. (the School), as of and for the fiscal year ended June 30, 2019, and have issued our report thereon dated October 3, 2019.

Auditors' Responsibility. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

Other Reports and Schedules. We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required By *Government Auditing Standards*, and Schedule of Findings. Disclosures in that report and schedule, which are dated October 3, 2019, should be considered in conjunction with this management letter.

Prior Audit Findings. Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no uncorrected findings reported in the preceding annual financial audit report.

Official Title. Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Boulware Springs Charter School, Inc., and the school code assigned by the Florida Department of Education is 01-1012.

Financial Condition.

Sections 10.854(1)(e)2., Rules of the Auditor General requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Transparency. Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its Website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Website the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters. Section 10.854(1)(e)4, Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. See 2019-002 in the Schedule of Findings.

Purpose of this Letter. Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the local district school board, the Board of Directors and management of the School, and is not intended to be and should not be used by anyone other than these specified parties.

* * * * *

Thank you for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or any other matters.

Kattell and Company, P.L.

Kattell and Company, P.L.

Certified Public Accountants Serving the Nonprofit Community

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Board of Directors of
Boulware Springs Charter School, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Boulware Springs Charter School, Inc. (the School), as of and for the year ended June 30, 2019, and the related notes to financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated October 3, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control, described in the accompanying Schedule of Findings as item 2019-001, that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

School's Response to Finding

The School's response to the finding identified in our audit is described in the accompanying letter from the School. The School's response was not subjected to auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

* * * * *

As required by the Rules of the Auditor General of the State of Florida, we noted certain matters that we reported to management of the School in the management letter dated October 3, 2019.

Kattell and Company, P.L.

October 3, 2019

Schedule of Findings
June 30, 2019
Boulware Springs Charter School, Inc.
A Component Unit of the Alachua County District School Board

Significant Deficiency

2019-001– Controls Over Cash Disbursements

Finding – The School has designed a procedure that provides for independent review of all cash disbursements; however, this procedure was not performed in a timely manner during the year.

Criteria – Internal controls generally call for review of disbursements by someone other than the individual who initiates the disbursement. Such a review should be performed by an individual who has knowledge of authorized disbursements and would therefore detect unauthorized disbursements.

Recommendation – The School should consider whether this control is appropriate in the circumstances. If so, the School should ensure that the procedure is performed within 30 days of each month-end.

Immaterial Noncompliance

2019-002– Related Party Transactions

Finding –

- A board member seconded a motion to renew a lease of a company partially owned by a family member. However, the board minutes did not reflect that the board member, prior to the vote being taken, stated the nature of the board member's interest in the matter and did not reflect that the board member abstained from voting.
- In addition, minutes of a separate board meeting did not reflect that the same board member abstained from voting on a salary increase for a family member.

Criteria – Section 112.3143(3)(a), Florida Statutes, states:

"No county, municipal, or other local public officer shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss; which he or she knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained, other than an agency as defined in s. 112.312(2); or which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer. Such public officer shall, prior to the vote being taken, publicly state to the assembly the nature of the officer's interest in the matter from which he or she is abstaining from voting and, within 15 days after the vote occurs, disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes."

Recommendation – If there is a conflict of interest, the board member should publically declare a conflict and abstain from voting on the matter. This should be recorded in the board minutes.



Boulware Springs Charter School
1303 NE 23rd Avenue, Gainesville, FL 32609 (352) 244-9732
kayabbitt@boulwarecharter.com

October 3, 2019
Kattell & Company
808-B NW 16th Ave
Gainesville, FL 32601
Attn: Steve Kattell

Dear Mr. Kattell,

We have received the 2018-2019 audit report from your company. We understand and agree with the findings and are in the process of implementing a corrective action plan. We will address the findings in the following manner:

2019-001 Controls over Cash Disbursements

We will assign the job of reviewing monthly bank statements to detect unusual charges to a new person. This person will review bank statements and send notification of doing so to the Board Chair by the 10th of each month. The Director will follow up to ensure this is done.

2019-002. Related Party Transactions

Board minutes from the October 22, 2018 meeting will be amended to reflect that the related party did abstain from voting on the family member's salary increase.

In the future, if there is a conflict of interest, the board member will publicly declare and abstain from voting on the matter. This will be recorded in the board minutes.

Sincerely,

A handwritten signature in blue ink that reads "Kay Abbott".

Kay Abbott
Director
Boulware Springs Charter