

[Boulware Springs Charter] Title I, Part A Parental Involvement Plan

I, (Kay Abbitt), do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The purpose of our Parent Involvement Plan is to provide a framework within which the school and the parents work together to optimize learning for all students. We believe that the support of both the school and home is necessary for children to be successful with learning.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Our school believes that parental involvement in a child's education is a determining factor in how successful the learning experience will be. In addition to mandated volunteer hours, parents are encouraged to participate in all activities and events. We involve parents through PTA, Title 1 meetings and workshops, Thanksgiving Feast, field day, and throughout the year with our Manatee Jubilee celebrations on Wednesdays. Parental input suggests that parents want workshops that provide materials that parents can use at home to work with their children.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Kindergarten Orientation	Meeting with parents of incoming kindergarten students to provide information packs, flash cards, and materials to help parents prepare their children for the academic program in kindergarten.
2	Parent Reading Workshop	Workshop to provide parents with ways to help their children at home improve their reading skills – comprehension questions to ask, research that shows daily reading improves student performance, working with flash cards, etc
3	Growth Mindset Workshop	Workshop to explain the concept of growth mindset and provide ways that parents can work with students at home to develop a growth mindset.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
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1	School will hold the annual meeting on September 12, 2017	Megan Lane and Kay Abbitt, Directors Title 1 lead teacher	September 2017	Parent Evaluations, sign in sheets, agendas, Power Point handout, and minutes from meeting
2	Development of agenda for annual meeting	Title 1 lead teacher	September 2017	Completed agenda
3	Development of materials for annual meeting	Megan Lane and Kay Abbitt, Directors Title 1 lead teacher	August – September 2017	Copies of presentations and handouts
4	Advertise Title 1 annual meeting	Megan Lane and Kay Abbitt, Directors Title 1 lead teacher	September 2017	Copy of newsletters, sign in front of school, advertisement on front door, website and Facebook

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

Parent meetings and workshops are scheduled and held at various times throughout the year. Parent conferences may be scheduled in the morning, during teacher planning, afterschool, and in the evening. Parents are required to attend one parent conference every 10 week grading period.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Workshop – Skyward training Parent Portal	Megan Lane and Kay Abbitt, Directors	Provide an understanding of how to access and use the Parent Portal.	August 22, 2017	Parent evaluations, Agenda, Sign in sheets
2	Parent Workshop – Helping Your Child Succeed in School	Megan Lane and Kay Abbitt, Directors Title 1 lead teacher	This workshop will be based on the book "Helping Children Succeed – What Works and Why" by Paul Tough. Parents will be able to take a copy of the book home.	October 16, 2017	Parent evaluations, Agenda, Sign in sheets

3	Parent Info Session – Information regarding state assessments	Kay Abbitt, Co - Director Title 1 lead teacher	Provide parents with a better understanding of state testing including test prep at home. Parents will take home test prep materials to work with their children at home.	January 2018	Parent evaluations, Agenda, Sign in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Overcoming Obstacles to Parent Involvement	Megan Lane and Kay Abbitt, Directors	Workshop with teachers and staff to discuss ways to make parent volunteering more effective – what can be done to make parents feel comfortable in a school setting, what training do we need to provide in order for volunteering to be effective, etc	July 11, 2017	Agenda, sign in sheets
2	Home Visits	Megan Lane and Kay Abbitt, Directors All teachers	Connecting with parents in their own environment is a great way to establish relationships that build strong home-school connections.	August - December 2017	Home Visit Forms

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will have access to the parent resource area and will be able to check out materials to help their child become a successful learner. Materials provided in the center will be updated regularly. Parents will be encouraged to be an active participant in their child's education by participating in school activities and events.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will receive information regarding Title 1 and all the benefits associated with it at the annual Title 1 meeting. The "Beginning of School" packet will include the Home-School contract which must be signed and returned. Information regarding the annual meeting or any Title 1 activity will be posted on our website, sent home in Friday folders, and advertised in the school front office at least two weeks before the event. Workshops will provide parents with information regarding the curriculum and mastery of grade level standards.

Parents are required to attend a minimum of four conferences per year and are encouraged to conference with teachers as frequently as needed to ensure student success.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The ELL report will be printed four times a year in order to determine which families need information provided in another language. Every reasonable attempt is made to provide information in a language that parents can understand.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children,	Schedule parent activities at a variety of times to accommodate parent schedules	Kay Abbitt, Megan Lane, Teachers	Increased parental involvement leads to increased academic achievement	Ongoing 2017-18

	with parents who are unable to attend those conferences at school [Section 1118(e)(10)]				
