Boulware Springs Charter School

Governing Board Informational Meeting

Regular Meeting was held at:

Boulware Springs Charter School

## 1303 NE 23rd Ave., Gainesville, FL Tuesday, January 24, 2017

## 5:30 p.m.

## Notification to the public via school’s website

MINUTES

1. SESSION: 5:40 p.m.
   1. Attendees

Board Members: Larry Lopez, Bryan Williams, Wanda Nichols, Steve Bradford

Others: Kay Abbitt, Cecile Wicks, Prudence Genlot, John Abbitt, Jake Oxenhandler

* 1. Action Items
     1. Approval of November 15th Board Meeting Minutes

Larry Lopez motioned to approve the November minutes. Wanda Nichols moved to approve the minutes and Bryan Williams seconded the motion and the motion was approved.

* + 1. Discussion/Motion to Approve Expenses/Payments (if + $3,000)

There were no expenses over $3,000.

* 1. Items for Discussion Only (No Action)
     1. Update on Student Enrollment

Kay Abbitt updated the board on current student enrollment. There are currently 157 students enrolled.

* + 1. Update on Teachers

The 4th/5th grade language arts teacher was terminated. Mrs. Mailliard, the 2nd grade math teacher took over the 4th/5th grade language arts position. Lisa Davies was hired as the 2nd grade math teacher. Nicole Flamand is shadowing Mrs. Downes and will be her long- term sub during Mrs. Downes’ pregnancy leave.

The Title 1 teacher, Mrs. Handberg, was terminated on December 15th, 2016.

* + 1. Update on Financials

Prudence Genlot informed the board on the school’s financials. Everbank is being used as an interest-gaining account. SunTrust is the primary bank account. Prudence explained the variance report, and the December 2016 profit and loss summary.

* + 1. Update on Fundraising Efforts

Kay Abbitt addressed the board about a possible tennis fundraiser in the future.

* + 1. Open House/Advertising

Kay Abbitt informed the board of a new commercial the school currently has rotating on various TV channels. The school’s open house, on February 22nd for new and prospective students is advertised on the commercial. Megan Lane distributed fliers containing information for prospective students to preschools located near Boulware.

* + 1. New Business

Kay Abbitt addressed the board regarding the frequency of board meetings and the possibility of meeting every other month. Wanda Nichols updated the board that the PTA is up and running and the focus is on teacher appreciation week.

1. ADJOURNMENT: 6:43 p.m.

The next board meeting is scheduled for 5:30 p.m. Tuesday, March 28, 2017 at the school.

Respectfully Submitted:

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Larry Lopez, Vice Chair Date

Approved by Governing Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date