Boulware Springs Charter School

Governing Board Meeting

Regular Meeting was held at:

Boulware Springs Charter School

## 1303 NE 23rd Ave., Gainesville, FL Tuesday, February 16, 2016

## 6:45 pm

## Notification to the public via school’s website

MINUTES

1. SESSION: 6:49 p.m.
   1. Attendees

Board Members: Steve Sommer, Larry Lopez, David McDonald, Cindy Boulware, Carrie Geiger, Bryan Williams, Chanda Littles, Steve Bradford

Others: Kay Abbitt, Megan Lane, John Abbitt, Wanda Nichols

* 1. Action Items
     1. Approval of November 17th Board Meeting Minutes

Larry Lopez moved to approve the minutes. Bryan Williams seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Approve Expenses/Payments (if + $3,000)

There were no expenses +$3,000.

* + 1. Motion to Approve Audit Committee

Carrie Geiger moved to approve Steve Sommer and Larry Lopez to the Audit Committee. Bryan Williams seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Approve Additional Investment in Everbank

Steve Sommer informed the Board about an opportunity to take advantage of a promotion through Everbank to open a money market account with a $75k deposit to earn a $500 cash bonus and higher interest rate (vs Sun Trust). He also recommended opening an interest bearing checking account with Everbank. Larry Lopez moved to approve both recommendations. Cindy Boulware seconded the motion and the motion was unanimously approved.

* 1. Items for Discussion Only (No Action)
     1. Update on Performance of Teachers & Students

Kay Abbitt and Megan Lane updated the board on performance of teachers.

* + 1. Update on Student Enrollment

Kay Abbitt and Megan Lane updated the board on student enrollment. Full capacity for the current year is 152 and there are currently 147 students enrolled.

* + 1. Update on School Grade

Kay Abbitt and Megan Lane updated the board on school grades. Boulware received a grade of a “C.” This was based on FSA performance last year. Comparably, we are outperforming most other NE elementary schools.

* + 1. Update on Board Members

Chanda Littles updated the board on her resignation **effective March 31st** due to an acceptance of a post doctoral position in Oregon. The Board thanked Chanda for her service. Staci Bertrand has also resigned due to family obligations and the expected arrival if her 4th son. The Board thanked Staci for her service as well.

* + 1. Update on Grants/Fundraising Efforts

Megan Lane updated the Board on the CSP grant. The final budget has been submitted for the remaining grant money. The Florida Department of Education is also conducting a site visit in early March as part of the requirement for grant monitoring.

* + 1. Update on Current Year Financials

Financials were sent to the Board for their review prior to the meeting. There were no questions.

* + 1. Board Chair Search

The Board discussed recruitment of a new Board Chair along with next steps in approaching qualified candidates.

* + 1. Update on Volunteers and Parents

Chanda Littles updated the Board on volunteering and parental involvement. Efforts are being made to recruit parents to run the Morning Mile program. Boulware will host a Volunteer Appreciation breakfast on March 8th which will honor Boulware’s most active/regular volunteers.

* + 1. Update on Governance Training

Bryan Williams updated the Board on the status of the Board’s governance training. All Board members are up to date with their training.

* + 1. Other Business

No new or other business.

1. ADJOURNMENT: 7:40 p.m.

The next board meeting is scheduled for 6:45 p.m. Tuesday, April 5, 2016 at the school.

Respectfully Submitted:

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Larry Lopez, Vice Chair Date

Approved by Governing Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date