Boulware Springs Charter School

Governing Board Meeting

Regular Meeting was held at:

Boulware Springs Charter School

## 1303 NE 23rd Ave., Gainesville, FL Tuesday, May 19, 2015

## 6:30 pm

## Notification to the public via school’s website

MINUTES

1. SESSION: 6:30 p.m.
   1. Attendees

Board Members: Staci Bertrand, Steve Bradford, Cindy Boulware, Carrie Geiger, Chanda Littles, Larry Lopez, David McDonald

Others: Kay Abbitt, Megan Lane, John Abbitt, Candace Jones

* 1. Action Items
     1. Approval of April 11th Board Meeting Minutes

Carrie Geiger moved to approve the minutes. Cindy Boulware seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Approve Expenses/Payments (if + $3,000)

Chanda Littles moved to approve the payment to Mark Hurm Heating and Air for $3,111 for the AC/heating unit to be installed in the pool room (to be a classroom). Cindy Boulware seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Re-elect Board Members

Carrie Geiger moved to re-elect Bryan Williams and Cindy Boulware for a one year term and Chanda Littles and Staci Bertrand for a two year term. David McDonald seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Approve Fiscal Budget for FY 2015-2016

David McDonald moved to approve. Staci Bertrand seconded the motion and the motion was unanimously approved.

* 1. Items for Discussion Only (No Action)
     1. Teacher Presentations

Teachers presented their end of year presentations, which provided an overview of their challenges, successes, and progress towards goals. The following teachers gave a 15 minutes presentation: Jennifer Smith, Barbara Cole, David Baldwin, Stephanie Sorrels, Erin Mailliard, Chelsea Downes, Aminta Gleim, and Maryanne Hogan.

* + 1. Update on Student Performance

Kay Abbitt and Megan Lane updated the board on student performance. We are currently administering a lot of end of year testing. We are seeing a lot of improvements.

* + 1. Update on Performance of Teachers

Kay Abbitt and Megan Lane updated the board on performance of teachers. All teachers other than Title 1 and K/1 combo teachers have notified the school that they'll be returning next year. Our current teachers presented tonight.

* + 1. Update on Student Enrollment

Kay Abbitt and Megan Lane updated the board on student enrollment. Full capacity for the current year is 112 and there are currently 109 students enrolled. Next year, full capacity is 152 students. Currently, we are fully enrolled with substantial waitlists for each grade.

* + 1. Update on Tutoring Program

Kay Abbitt and Megan Lane updated the board on the Tutoring Program. The tutoring program ended last week. Ultimately, about 60 students benefited from tutoring at least one term throughout the year.

* + 1. Update on Grants/Fundraising Efforts

The Board discussed potential fundraising events as well as possible grant opportunities. The Charter Growth Fund Grant of $125k was awarded in early May. The funds are expected to be wired in the next month. Boulware was accepted as an agent for the University of Florida’s Campaign for Charities.

* + 1. Review of Financials

David McDonald sent the Board the income statement and balance sheet prior to the Board Meeting and addressed any questions on the financials.

* + 1. Update on Hiring Teachers for 2015/2016 School Year

Megan Lane updated the Board on hiring. Thus far, two teachers have been hired. One teacher has been hired for the reading/gifted position and one has been hired for the 1st/2nd combo class. We are still interviewing for the Kindergarten and Intermediate position.

* + 1. Update on Board Review of Co-Directors and Board Self-Assessment

Larry Lopez updated the Board on the review of the co-directors and the board self-assessment. Bryan Williams has designed the evaluations and has sent them to all Board members. Board members are expected to return them by May 30th.

* + 1. Update on Volunteer Efforts

Chanda Littles updated the Board on volunteer efforts. Saint Leo University has agreed to serve as site for counseling interns. Chanda Littles also informed the Board that she will be helping to organize volunteer hours for next year.

1. ADJOURNMENT: 9:15 p.m.

The next board meeting is scheduled for 7 p.m. Tuesday, July 14, 2015 at the school.

Respectfully Submitted:

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Larry Lopez, Vice Chair Date

Approved by Governing Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_