Boulware Springs Charter School

Governing Board Meeting

Regular Meeting was held at:

Boulware Springs Charter School

## 1303 NE 23rd Ave., Gainesville, FL Tuesday, March 10, 2015

## 7:00 pm

## Notification to the public via school’s website

MINUTES

1. SESSION: 7:02 p.m.
   1. Attendees

Board Members: Staci Bertrand, Steve Bradford, Cindy Boulware, Carrie Geiger, Chanda Littles, David McDonald, Steve Sommer, Bryan Williams

Others: Kay Abbitt, Megan Lane, John Abbitt, Candace Jones

* 1. Action Items
     1. Approval of February 10th Board Meeting Minutes

Carrie Geiger moved to approve the minutes. Cindy Boulware seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Approve Increasing Student Capacity for 2015/2106 School Year

Staci Bertrand moved to approve increasing the student capacity from 112 students (6 classes) to 152 students (8 classes). Steve Bradford seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Approve Leasing One Additional Portable Units

Carrie Geiger moved to approve leasing one additional portable unit (going from 7 to 8) to accommodate the increased student capacity. Staci Bertrand seconded the motion and the motion was unanimously approved.

* + 1. Discussion/Motion to Approve Expenses/Payments (if + $3,000)

Carrie Geiger moved to approve $23,000 of costs related to the adding the eighth portable unit. This amount includes costs relating to construction, communications, security and lighting. Bryan Williams seconded the motion and the motion was unanimously approved.

* 1. Items for Discussion Only (No Action)
     1. Update on Student Performance

Kay Abbitt and Megan Lane updated the board on student performance. 4th Graders took the standardized writing assessment in the second week of February. We are planning to meet during the second week of Boulware’s spring break to hold prep workshops for the standardized reading and math assessments.

* + 1. Update on Performance of Teachers

Kay Abbitt and Megan Lane updated the board on performance of teachers. Two of our teachers are working with a coach from PCG, who are providing professional development (PD) through our CSGF grant. They are also providing weekly PD sessions for all teachers.

* + 1. Update on Student Enrollment

Kay Abbitt and Megan Lane updated the board on student enrollment. Full capacity for the current year is 112 and there are currently 107 students enrolled.

* + 1. Update on Tutoring Program & After School Program

Kay Abbitt and Megan Lane updated the board on the Tutoring Program as well as the After School (AS) Program. Boulware is hiring a new AS coordinator because the current one took a full time job. After Spring Break, Title 1 tutoring will resume for primary grades until May 15th.

* + 1. Update on Grants/Fundraising Efforts

The Board discussed potential fundraising events as well as possible grant opportunities. The Charter Growth Fund Grant of $125k was received on February 15th, 2015. The UFCC application is complete and will be reviewed later this month.

* + 1. Review of Surveys and Evaluations

The Board discussed the creation of a parent and student survey to be completed by the students and parents. The Board also discussed evaluating Kay Abbitt and Megan Lane as school leaders in June 2015.

* + 1. Review of Financials

David McDonald sent the Board the income statement and balance sheet prior to the Board Meeting and addressed any questions on the financials.

* + 1. Update on Leadership Summit

The leadership retreat for Boulware Board members was discussed and scheduled for April 11, 2015. Staci Bertrand will coordinate the summit.

1. ADJOURNMENT: 8:02 p.m.

The April board meeting will be held in conjunction with the leadership summit at 1 p.m. Saturday, April 11th at the school.

The May board meeting is scheduled for 7pm, Tuesday, May 19th at the school.

Respectfully Submitted:

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Larry Lopez, Vice Chair Date

Approved by Governing Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date