Boulware Springs Charter School

Governing Board Meeting

Regular Meeting was held at:

## 3501 West University Ave, Gainesville, FL Tuesday, February 11, 2014

## 7:00 pm

## Notification to the public via school’s website

MINUTES

1. SESSION: 7:00 p.m.
   1. Attendees: Steve Sommer, Bryan Williams, Kay Abbitt, Megan Lane, Steve Bradford, Larry Lopez, John Abbitt, Carrie Geiger, Genae George
   2. Action Items
      1. Approval of January 7th Board Meeting Minutes

Larry Lopez moved to approve the minutes. Carrie Geiger seconded the motion and the motion was approved.

* + 1. Establish "School Opening" Subcommittee

Larry Lopez moved to establish a School Opening Subcommittee made up of Steve Sommer, Megan Lane and Kay Abbitt. Steve Sommer will chair the subcommittee. Carrie Geiger seconded and the motion was approved.

* + 1. Teacher Recruitment Subcommittee

Bryan Williams moved to establish a teacher recruitment subcommittee including Carrie Geiger, Megan Lane, and Kay Abbitt. Carrie Geiger will chair this subcommittee. Teacher recruitment application, panel, and interview process will be designed. Larry Lopez seconded and the motion was approved.

* 1. Items for Discussion Only (No Action)
     1. School Site/Property

All permits have been approved. On track to be finished at the beginning of March.

* + 1. Update on Implementation Grant/Charter Growth Fund Grant

Both grant applications have been completed and submitted. Megan and Kay received a verbal commitment from CGF. We should be notified of the status of the Implementation Grant this week.

* + 1. Update on Board Recruitment/Volunteers

Larry reached out to Judge Morris who has suggested several attorneys who may be interested in serving on the Board. Larry will follow up with this. Steve Bradford invited Karl Anderson to attend the Board Meeting, but he was unable. Steve will help arrange a meeting with him at a future date. Steve Sommer approached the accounting school at UF for potential accounting students. He will follow up with this and explore other options.

* + 1. Fundraising

Tennis tournament raised over $800 (net of expenses). Kay Abbitt will look into the Walmart grant to match this. She also sent out 40+ donation letters. Planning a fundraising activity for April with Chi Phi fraternity.

* + 1. Food Plan for School

Will delay discussion for future meetings. Kitchen facilities are a possible focus for fundraising.

* + 1. Leasing of Portables

The Board discussed the options of leasing the portables including cost, amount of portables to rent in the first year, and when to start the lease. The Board delayed a motion until CGF grant money is received and student application status is known.

* + 1. Preliminary Budget to SBAC

Kay Abbitt checked with Diana Lagotic and the current 5-year budget is acceptable for submission of the preliminary budget. A more accurate estimate of FTE will need to be submitted in July.

* + 1. Student Recruitment

Megan Lane and Kay Abbitt have already been contacted by many interested parents. Student application will be available online starting February 15th. Steve Bradford will let us know about community events to possibly attend. Kay Abbitt and Megan Lane will look into more promotional activities such as article in North Florida School Days, PSAs, radio, tv, TV20, newspaper, etc. advertising.

* + 1. Update on Curriculum

There is a lot of curriculum to be inventoried. Once inventoried, Carrie Geiger will assist in recommending what curriculum to use and what may need to be ordered.

* + 1. Defined Contribution Plans (403b)

Steve Sommer will follow up with Fidelity regarding the establishment of a 403b plan for the school.

* + 1. Time Limit of Community Input at Board Meetings

The Board discussed the potential need for a policy on the time restriction of community input at Board meetings, to be exercised only when circumstances warrant such restriction. The Board was presented with several policy examples. The Board will explore the options and vote on the matter next month. Additionally, Kay Abbitt will be contacting the school’s counsel regarding the ability to restrict audio and/or video recording of board meetings by community members.

1. ADJOURNMENT: 8:30pm

The next board meeting is scheduled for 7pm Tuesday, March 11, 2014.

Respectfully Submitted:

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Larry Lopez, Vice Chair Date

Approved by Governing Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date