Boulware Springs Charter School

Governing Board Meeting

Regular Meeting was held at:

## 3501 West University Ave, Gainesville, FL Tuesday, January 7, 2014

## 7:00 pm

## Notification to the public via school’s website

MINUTES

1. SESSION: 7:00 p.m.
   1. Attendees: Steve Sommer, Bryan Williams, Kay Abbitt, Megan Lane, Steve Bradford, Larry Lopez, John Abbitt.
   2. Action Items
      1. Approval of November 25th Board Meeting Minutes

Bryan Williams moved to approve the minutes. Larry Lopez seconded the motion and the motion was approved.

* + 1. Website Design

Megan Lane provided the Board with a proposal submitted by Cheryl Monteclaro for updating the website and putting the application feature on the website. The Board reviewed the proposal and discussed the options. Bryan Williams moved to approve hiring of Cheryl. Larry Lopez seconded and the motion was approved.

* 1. Items for Discussion Only (No Action)
     1. School Site/Property

New roof is on, interior is demolished. Estimated completion date is March. Will arrange a meeting between Scherer and Mobile Modular to discuss options for infrastructure for portables.

* + 1. Update on Implementation Grant/Charter Growth Fund Grant

The RFP for the Implementation grant was released in December and is due January 10th. Board approved hiring of Dr. Porter to complete the grant. He has submitted a final draft. The Charter Growth Fund grant is due January 15th and has been completed by Megan and Kay.

* + 1. Update on Board Recruitment/Volunteers

Sheronda Thompson has resigned from the Board for personal reasons. Steve Bradford will speak with Carl Anderson about joining the Board. Larry Lopez will speak with Judge Morris about joining the Board. Steve S will contact an accounting major at UF about possibly serving on the Board.

* + 1. Fundraising

Tennis tournament set for Jan 25th and 26th. We have received donations for raffles and will continue to promote the tournament.

The Board will also continue reaching out to local businesses to form partnerships.

* + 1. Food Plan for School

Megan Lane did not hear back from the UF ISAS contact. Will look more into food options next month after grants/tournament.

* + 1. Directors Liability Policy

Bryan Williams confirmed the Directors Liability policy should be effective when the school enters into a lease for the property.

7. Preliminary Budget to SBAC

Kay will check with Diana Lagotic about when this should be submitted.

1. Student Recruitment

Megan Lane and Kay Abbitt have already been contacted by many interested parents. Will advertise application date on sign and put application on website. Chi Phi service project in February will be to distribute flyers about the school in surrounding neighborhoods.

1. ADJOURNMENT: 8:15 pm

The next board meeting is scheduled for 7pm Tuesday, February 11, 2014.

Respectfully Submitted:

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Larry Lopez, Vice Chair Date

Approved by Governing Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date